# Self-declaration of suitability in the following award procedure

| Measure number | Award number |
|---|---|
| | 2026_0239_EVA4 |

Type of award
invitation to tender

Measure
Expert on EU accession in the Western Balkans

Service

DEval is looking for an expert for participating in the evaluation as a specialist for EU accession processes in the Western Balkans. The objective of this consultancy is to support the DEval team in evaluating the effectiveness, impact and sustainability of the progress made towards EU accession in Serbia, as well as the relevant contribution of German development cooperation to this progress. The expert will be involved in desk research, preparing data collection, conducting own data collection in virtual interviews, and data analysis as well as supporting the elaboration of conclusions and recommendations.

For further details, please refer to the attached terms of reference.

| | |
|---|---|
| ☐ Candidate*)<br>☐ **Tender***)<br>☐ Member of a consortium of candidates/tenderer*)<br>☐ Subcontractor*)<br>☐ Other company*) | |

| | |
|---|---|
| ☐ *Turnover of the company in the last three completed business years, insofar as this concerns services which are comparable with the service to be awarded, including the share of services carried out jointly with other companies.* | euros |
| | euros |
| | euros |

*Information on services that are comparable with the service to be awarded.*

I/We declare that I/we have performed comparable services in the last three[1] years.

If my/our request to participate/tender is short-listed, I/we will provide three references from the last three1 years containing at least the following information:

Contact person; type of service performed; contract amount; execution period

**In the case of an invitation to tender, the information on the type of service, contract amount and period of execution must already be submitted with the request to participate.**

*Information on the workforce*

I/We declare that the employees required for the performance of the services are available to me/us.

If my/our request/tender is short-listed, I/we will specify the average number of employees per year over the last three years. I/we will name the persons who will be responsible for management.

*) check as appropriate
[1] If a different period was specified in the announcement, this period shall apply.

*Entry in the professional register of my registered office or place of residence*

☐ I am not obliged to register in a professional register.

☐ I am registered in:

If my/our request to participate/tender is short-listed, I/we will submit the relevant certificate to confirm my/our declaration.

*Information on insolvency proceedings and liquidation*

☐ I/We declare that no insolvency proceedings or comparable statutory proceedings have either been applied for or opened, that no request to open insolvency proceedings has been rejected due to lack of assets, and that my/our company is not in liquidation.

☐ An insolvency plan has been legally confirmed; I/we will submit it upon request.

*Statement that there is no evidence of serious misconduct calling into question the candidate's reliability*

I/We declare that

☐ there are no grounds for exclusion of my/our company pursuant to Section 123 or Section 124 of the German Competition Act – GWB.

☐ I/we have not in the last two years been sentenced to imprisonment of more than three months or a pecuniary fine of more than 90 daily rates or a fine of more than 2,500 euros as a result of an infringement of regulations resulting in an entry in the Central Trade and Industry Register ('Gewerbezentralregister').

☐ there are grounds for exclusion of my/our company pursuant to Section 124 of the German Competition Act – GWB.

☐ although there are grounds for exclusion of my/our company pursuant to Section 124 of the German Competition Act – GWB, I/we have taken self-cleaning measures for my/our company which have restored the reliability of my/our company.

If the contract sum exceeds 30,000 euros, the contracting authority shall request from the Federal Office of Justice an extract from the Central Trade and Industry Register pursuant to Section 150a of the German Trade, Commerce and Industry Regulation Act – GewO, for the tenderer whose tender is to be accepted.

*Information on the payment of taxes, levies and contributions to statutory social insurance*

I/We declare that I/we have duly fulfilled my/our obligation to pay taxes and duties as well as the contributions to the statutory social security, insofar as these are subject to the obligation to pay contributions.

If my/our tender/request to participate is short-listed, I/we will submit a clearance certificate from the tax office or certificate on tax matters[2].

*Information on membership of the employer's liability insurance association*

I am/We are a member of the employer's liability insurance association.

I am/We are aware that the respective certificates/evidence for the self-declarations mentioned above must be submitted upon separate request by the contracting authority within the set reasonable period of time, and that my/our tender/request to participate will be excluded if the documents are not submitted in full within this period of time.

(Place, date, signature)[3]

[2] insofar as the tax office issues such certificates

[3] only required if this self-declaration is not an integral part of a signed tender